

**MINUTES OF BRIERFIELD TOWN COUNCIL MEETING
HELD AT BRIERFIELD COMMUNITY CENTRE ON 2ND JUNE 2026
Chair: Sajjad Ahmed**

1. COUNCILLORS PRESENT:

Mohammed Hanif	Hashim Raza
Naeem Ashraf	Yasser Iqbal
Iram Ghous	Mazhar Iqbal

Apologies: Sania Mazmal, Qamar Shazad, Mohammad Altaf and Saqlain Ali

2. DECLARATIONS OF INTEREST - There were no declaration of interest.

3. PUBLIC QUESTIONS - No public questions

4. TO APPROVE THE MINUTES OF THE COUNCIL MEETING HELD ON 23RD MARCH 2026
The minutes were approved and signed by the Chair as a true and correct record.

5. TO APPROVE THE FINANCE STATEMENT AS AT 2ND JUNE 2026
Finance update was approved.

6. ISSUES FOR DISCUSSION

a. Audit

Members were advised that all paperwork relevant to the 2025-26 audit had been prepared by the internal auditor. Members discussed and approved the documents including AGAR, invoices, payments made, Accounts (Income - Expenditure), risk management assessment, schedule of assets and contact details, etc. The documents will be forwarded to the external auditor.

b. Community Centre / Town Hall

- Town Hall - Members were informed that further site visits have taken place and due to the nature of refurbishment several contractors will be used. Further visits will be required before schedule of work is prepared.
- Norweb Land - No response to date has been received from Norweb.
- Community centre - Site visit has taken place to assess the work, awaiting feedback on the type of doors that will be installed.
- United Utilities / Wave - further discussions have taken place with Wave, we are waiting for a response.

c. Pride in Place Impact funding - Pendle Council have received the £1.5M for PIPIF. All projects agreed for Brierfield will be going ahead. There will be some variations in the projects agreed with reallocation of funding depending on how projects develop. The Town Hall, Sackville Street and Railway Street Area's will be the main focus. This was agreed by members.

d. Transfer of Assets - Members were updated on asset transfer and that the Town Council:

1. Agree to take transfers of the following assets from Pendle Borough Council:

- Benthead MUGA Taylor Street
- Play Area Off Veevers Street/Chatburn Park Drive
- Play Area Carlton Street/Sackville Street
- Play Area Massey Street
- MUGA Sackville Street

2. Defer and keep under review taking transfers of Heyhead Park (including the Bowls Pavilion, Senior and Junior Play Areas); the Pavilion Parson's Clough, Higher Reedley Road; and Edge End Allotments, Granville Road.

e. Grant - Members agreed a contribution of up to £3K towards the refurbishment of bowling green shed in Heyhead park.

7. Mayor's report - The Mayor presented his report.

Signed:
Councillor Sajjad Ahmed

Date: 20-07-26