

**MINUTES OF BRIERFIELD TOWN COUNCIL MEETING
HELD AT BRIERFIELD COMMUNITY CENTRE ON 16TH DECEMBER 2024
Chair: Cllr Mohammed Khan**

1. COUNCILLORS PRESENT:

Mohammad Khan (Chair)	Naeem Ashraf
Sajjad Ahmed	Qamar Shazad
Saqlain Ali	Irum Ghous
Yasser Iqbal	

Apologies: Adeel Waseem, Sania Mazmal, Mazhar Iqbal, Mohammed Altaf and Mohammed Hanif

2. DECLARATIONS OF INTEREST - There were no declaration of interest.

3. PUBLIC QUESTIONS - No public questions

4. TO APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 18TH NOVEMBER 2024 The minutes were approved and signed by the Chair as a true and correct record.

5. TO APPROVE THE FINANCE STATEMENT AS AT 16th December 2024 - The finance statement was not approved for the following reasons:

- (i) Discrepancy on Miscellaneous/Grants sections – according to the last finance statement dated 18 November 2024, the ‘Spent to Date’ was £1,200 whereas the current ‘Spend to Date’ was £168.78. Questions were raised as to why there was a decrease in spend and what it related to.
- (ii) Query was raised as to what the Expenditure to Freshfields related to and for this to be provided at the next meeting.

6. ISSUES FOR DISCUSSION

- a. **Cheques** – for future meetings it was resolved that the council members require invoices associated with the cheque transactions in the statements.
- b. **Savings Account** – it was unanimously resolved that the council members are to be furnished with the Town Council savings account in every future meeting along with the current account
- c. **Grants Received** – Cllr Ashraf asked if there have been any grants received. And, if so, when and for this to be provided at the next meeting for discussion.
- d. **Mailbox** – it was unanimously agreed that an additional member of the council (Cllr Yasser Iqbal) has access to the Town Council mailbox.
- e. **Mayoral Invites** – it was questioned as to why the Mayor is not receiving as many invites compared to previous years and if anything can be done with. This was also to be put on the Agenda for the next meeting.
- f. **Care- Taker Role** – councillors unanimously agreed that a permanent member of staff is now required and that this is put on next month’s agenda for further discussion.

7. **Mayor's report** - The Mayor was not present so there was no report.

Signed:
Councillor Mohammed Khan

Date:

Brierfield Town Council