

**MINUTES OF BRIERFIELD TOWN COUNCIL MEETING
HELD AT BRIERFIELD COMMUNITY CENTRE ON MONDAY 23RD MAY, 2022**

Chair: Zahir Imtiaz

1. COUNCILLORS PRESENT:

Mohammed Hanif	Qamar Shazad	Mohammed Altaf
Naeem Ashraf	Yasser Iqbal	Iram Ghous
Sajjad Ahmed	Collette Brown	David Brown

Apologies: Saqib Hussain

2. DECLARATIONS OF INTEREST - None

3. TO APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 21-03-22

The minutes were approved and signed by the Chair as a true and correct record.

4. TO APPROVE THE FINANCE STATEMENT AS AT 23RD MAY, 2022

The finance statement was approved.

5. UPDATE ON OUTSTANDING ISSUES

- a. **Staffing** - Work is ongoing to appoint staff.
- b. **Community Centre** - Cllr Hanif advised members that all lighting and a new heating system, including boiler, had been installed in the community centre at a cost of approximately £40K. Remaining works will be carried out when contractors are available.
- c. **Town Hall** - Red Arrows were coming in early June to complete the task including manhole observations, renewing missing channeling, renewal / relay of flags due to rodent runs, etc.
- d. **Website** - Cllr Shazad advised members that the website was ongoing.
- e. **Audit 2021-22** - Cllr Hanif advised members that the internal audit had been completed. Audit paperwork for 2021-22 was discussed and approved, this will be submitted to the external auditor including: Annual Governance and Accountability Return 2021/22 Part 3, Notice of Public rights and publication of AGAR, Internal audit report, Risk Management Assessment, Schedule of Assets, Bank reconciliation, Income and expenditure statement, Explanation of variances, etc.
- f. **Resurfacing** – most of the back streets identified have been resurfaced.
- g. **Massey Street play area** - The play area had been jet washed.
- h. **Electric / Gas** - Cllr Hanif advised that new 2-year contracts for the gas and electric had been agreed for both the community centre and the town hall, the prices had gone up considerably.

6. NEW ISSUES

- a. **Grant application** - An application had been received from Methodist church for £500. This was approved.
- b. **Allotments** - Cllr Colette advised that a new allotment committee had been formed. We need to meet the new committee and agree a new lease.
- c. **Preschool** - due to the increase in costs for gas, electric, etc it was agreed to meet preschool.

d. Christmas tree - members agreed to purchase 30 feet Christmas tree, as previous years and install it at the same location.

7. Mayor's Report

The Mayor informed members of his activities since the last meeting

Signed:
Councillor Zahir Imtiaz

Date: 25-07-2022

Brierfield Town Council