

**MINUTES OF BRIERFIELD TOWN COUNCIL MEETING  
HELD AT BRIERFIELD COMMUNITY CENTRE ON TUESDAY 26<sup>TH</sup> OCTOBER 2021  
Chair: Councillor Saqib Hussain**

**1. COUNCILLORS PRESENT:**

Mohammed Hanif	Qamar Shazad	Mohammed Altaf
Naeem Ashraf	Colette Brown	Iram Ghous
Zahir Imtiaz	Yasser Iqbal	

**Apologies:** Sajjad Ahmed

**2. DECLARATIONS OF INTEREST**

None

**3. MINUTES**

**a. To approve the minutes of the Town Council meeting held on 07-09-21**

The minutes were approved and signed by the Chair as a true and correct record.

**4. FINANCIAL ISSUES**

**a. To approve the Finance Statement as at 26<sup>TH</sup> OCTOBER, 2021**

The finance statement was approved.

**5. UPDATE ON OUTSTANDING ISSUES**

**a. Staffing** - no progress has been made on Clerk Vacancy

**b. Website** –Members agreed that the contract be given to NK digital solutions to update the website. Cllr Qamar Shazad will produce criteria and terms of reference for the work on the website to be undertaken, this will also be given to NK digital solutions.

**c. Town Hall** - No progress has been made. Cllr Shahzad to report back on following issues: progress issue with Water company, insurance, Environmental, Pendle council, rats, etc

**d. Allotments** - Cllr Brown and Iqbal to arrange meeting with Brierfield allotments.

**e. Christmas Lights Switch On** - an update was given.

**6. NEW ISSUES**

**a. Audit 2020-21** - Cllr Hanif updates members that the external audit for Brierfield Town Council for the year ended 31 March 2021 had been successfully completed with no issues arising. The external auditor has issued the certificate. Members thanked Cllr Hanif for all the hard work that goes into this.

**b. Highways and lighting** - members discussed areas, back streets, etc that needed work to be undertaken, some of the areas were already known. It was agreed that this work should be undertaken and completed. Members were also requested to highlight any new areas that required work to be undertaken, so they could be included. Members to email Cllr Hanif with any suggestions within the next 2 weeks.

**c. Pendle View Surgery** - Cllr Hanif advised members of the issues with the surgery that the residents were facing.

Signed:  
Councillor Saqib Hussain

Date: 24-01-2022