

**MINUTES OF BRIERFIELD TOWN COUNCIL MEETING
HELD AT BRIERFIELD COMMUNITY CENTRE ON MONDAY 21ST MARCH 2022**

Chair: Councillor Saqib Hussain

1. COUNCILLORS PRESENT:

Mohammed Hanif	Qamar Shazad	Mohammed Altaf
Naeem Ashraf	Yasser Iqbal	Iram Ghous
Sajjad Ahmed	Zahir Imtiaz	

Apologies: Collette Brown, Sajjad Ahmed

2. DECLARATIONS OF INTEREST - None

3. TO APPROVE THE MINUTES OF THE TOWN COUNCIL MEETING HELD ON 01-02-22

The minutes were approved and signed by the Chair as a true and correct record.

4. TO APPROVE THE FINANCE STATEMENT AS AT 21ST MARCH, 2022

The finance statement was approved. Members were advised that the gas and electric prices had more than doubled for the community centre and the town hall.

5. UPDATE ON OUTSTANDING ISSUES

a. Staffing

CARETAKER Cllr Qamar Shahzad advised that no progress had been made on the appointment of a part time caretaker. It was agreed that this needs to be done ASAP.

CLERK Cllr Iqbal advised members that a clerk had been interviewed from an agency. The cost per hour would be £40 per hour. He proposed that we appoint her for 3 months initially, this was seconded.

Cllr Hanif advised members that this is very expensive and that we should keep looking for a clerk. He proposed an amendment that we keep looking for a clerk, which was seconded.

A vote took place and the amendment was carried.

Cllr Iqbal advised members he would not be involved in the recruitment of the Clerk; Cllr Hanif was given the responsibility for the clerk recruitment.

b. Town Hall

- Little progression has been made on the water leakage, fly killers, rats around the buildings, etc. Cllr Shazad is working to resolve these issues.
- Cllr Imtiaz took responsibility to resolve the water leakage at the town hall
- 3 offices are now vacant in the town hall.

Community Centre

- Cllr Hanif advised members he was working with Liberate to obtain quotes from contractors for the refurbishment of the community centre.

c. Website - Cllr Shazad advised members that the website was ongoing.

d. Resurfacing - Cllr Hanif advised members that around 10 back streets were being resurfaced. The cost would be near the £90K. He advised that the Nelson, Brierfield and Reedley area committee would be contributing around £13K towards the project. This was agreed by members

e. Vacancies – It was agreed that David Brown be appointed as a co-optee.

6. NEW ISSUES

- a. Chapel Street ginnel** – Cllr Ashraf advised members that the ginnel gating project would cost upto £2000. This was agreed by members.
- b. Internal Audit** - Cllr Hanif reported that the Town Council's accounts up to the end of February, 2022 have been audited by our Accountant, and that no issues have been identified. This is in preparation for year end 2021/22. All audit paperwork for 2022/23 will be presented at the next council
- c.** Insurance for 2022/23 has been renewed.

7. Mayor's Report

The Mayor informed members of his activities since the last meeting

Signed:
Councillor Zahir Imtiaz

Date: 23-05-2022

Brierfield Town Council